

**AIR NATIONAL GUARD**  
Joint Force Headquarters  
187<sup>th</sup> FIGHTER WING, MONTGOMERY, ALABAMA  
117<sup>th</sup> AIR REFUELING WING, BIRMINGHAM, ALABAMA

**ACTIVE GUARD RESERVE (AGR) – MILITARY VACANCY ANNOUNCEMENT # 25 - 08**

**OPEN DATE: 11 MARCH 2025**

**EXPIRATION DATE: 11 APRIL 2025**

**OPEN TO: STATEWIDE**

**Number of Positions: 1**

**Position Title: AERIAL REFUELER**

**Func Code: 32B100**

**PEC#: 51411G**

**UMDA Position #: 0110414934**

**AFSC: 1A1X2H REQUIRED**

**ASVAB REQUIRE: M60**

**Grade: SSGT-MSGT**

**Security Clearance: TOP SECRET**

**Unit/Duty Location: 106<sup>TH</sup> AIR REFUELING SQUADRON**

**Selecting Official: LT COL ROSEMAN DEAS**

**HRO Remote: MSGT SAMANTHA CROTZER**

## APPLICATION REQUIREMENTS

Signed NGB Form 34-1, [NGB Forms](#)

**Current Report of Individual Personnel (RIP): Obtain from Virtual Military Personnel Flight (vMPF)**

**AF Form 422: Must be signed and verified within 6 months from your Medical Group**

**Air Force Fitness Management System II (AFFMS II) Fitness Report: Must be Current and passing**

**All applications must be submitted with a completed AGR Eligibility Checklist, found in ANGI 36-101. Your unit's HRO Remote Designee or the appropriate FSS representative must complete this checklist.**

**Email completed application packages to:**

**JFHQ-AL MDM  
ATTN: MS. CALNECIA GREGG**

**[ng.al.alarnng.list.j1-air-  
mdm@army.mil](mailto:ng.al.alarnng.list.j1-air-mdm@army.mil)**

**P.O. Box 3711  
Montgomery, AL 36109-0711**

**\*All emailed packages must be in a single PDF\***

**JOB INTRO/TITLE:**  
MOBILITY FORCE AVIATOR (AERIAL REFUELER)

**SPECIALTY SUMMARY:**

The Lead-MAJCOM for aircraft and mission set will determine the Mobility Force Aviator (MFA) performance tasks as outlined in Master Training Tasks/Task Training Lists associated with Mission Design Series crew positions. Performs preflight and post-flight of aircraft and aircraft systems. Receives cargo/passenger load briefings, checks placement of cargo/passengers against aircraft limitations/restrictions, determines adequacy of cargo documentation. Supervises cargo/passenger loading and offloading activities. Services aircraft (e.g. fuel, water, and hydraulics) and creates load plans for cargo and passengers. Determines and directs cargo placement and restraint equipment requirements. Computes aircraft take-off and landing data/weight and balance. Demonstrates use of aircrew flight equipment. Accomplishes passenger comfort activities during flight. Performs aircrew functions and other mission specific qualification duties to include the airdrop of personnel and equipment/cargo. Performs in-flight refueling aircrew functions and activities. Monitors and operates complex aircraft instrumentation systems during flight, to include engine and aircraft systems controls, panels, and indicators. Some missions require non-standard configurations and penetration into hostile/denied territories undetected utilizing night vision devices and terrain, following procedures often in close proximity to other aircraft and operations on unprepared surfaces. The hazardous mission and training environment demands high degrees of attention, focus, professionalism, knowledge, skill, discipline, coordination, and stress management to successfully and safely carry out. Related DoD Occupational Subgroup: 105000, 195000, and 105000.

**DUTIES AND RESPONSIBILITIES:**

- 2.1. Performs aircraft inspections. Performs aircrew visual inspection; non-scheduled aircraft maintenance; and preflight, through-flight, and post flight inspections of aircraft away from home station. Accomplishes preflight and post-flight records and reports. Maintains aircraft forms and records during flight and while aircraft is away from home station.
- 2.2. Manages cargo and passenger load briefings. Accomplishes load planning of cargo and passenger loads if required. Supervises cargo and passenger loading for off-loading operations. Directs the placement of material handling equipment to accomplish cargo on/off loading operations. Ensures cargo and passengers are placed according to load plans. Determines cargo restraint requirements according to criteria and directs and checks the application of cargo restraint equipment. Checks cargo/passenger loads against manifests. Determines and verifies passenger, cargo, fuel, and emergency and special equipment distribution and weight. Computes and applies aircraft weight and balance.
- 2.3. Computes takeoff, climb, cruise, and landing data. Determines engine fuel consumption using airspeed, atmospheric data, charts, computer, or electronic calculator. Records actual aircraft performance data in flight engineer's log.
- 2.4. Operates and monitors engine and aircraft systems controls and indicators according to flight manual procedures. Assists pilot or performs engine starts, and monitors run-up, flight operations, and engine shutdown. Operates engine controls to provide desired efficiency and economy. Monitors engine instruments throughout period of operation. Controls, monitors, and regulates aircraft systems such as electric, communication, navigation, hydraulic, pneumatic, fuel, air conditioning, and pressurization; ventilation; auxiliary power unit; and lubrication systems. Observes warning indicators and light for fire, overheat, depressurization, and system failure. Reports abnormal conditions to pilot and recommends corrective action. Monitors provides passenger comfort. Prepares and dispenses passenger meals, snacks, and refreshments. Completes required aircraft forms documentation and border clearance requirements. Visually monitors aircraft clearances (interior and exterior), identifies proximal threats to the aircraft and initiates corrective actions (aircraft scanning).
- 2.5. Performs in-flight refueling aircrew duties. Checks forms for equipment status. Performs visual and operational check of air refueling and associated systems and equipment. Performs in-flight operational check of air refueling systems. Directs receiver aircraft into air refueling position. Operates in-flight air refueling controls and switches to safely affect contact between tanker and receiver aircraft. Monitors control panel for proper operation of equipment during air refueling and advises receiver pilot of actions required to safely maintain position within the air-refueling envelope. Keeps tanker pilot informed as to progress of air refueling operations. Performs emergency operations and procedures as required for emergency off-load and on-load of fuel.
- 2.6. Ensures availability of fleet service equipment and receives and stows in-flight meals. Accomplishes passenger briefings to include the use of emergency equipment, evacuation procedures, and border clearance requirements. Demonstrates the use of passenger emergency oxygen systems and life vests. Supervises passengers in-flight. Performs jumpmaster duties.
- 2.7. Conducts cargo and personnel airdrops according to directives. Attaches extraction parachutes to cargo and platforms. Inspects cargo and platforms, extraction systems and connects static lines. Checks tiedowns, parachutes, containers, suspension systems, and extraction systems to ensure proper cargo extraction or release. Operates aircraft airdrop systems and supervises cargo and paratroopers exiting the aircraft.

## SPECIALITY QUALIFICATIONS:

3.1. Knowledge. Mandatory knowledge of: electrical, arithmetic, mechanical, navigation, communication, hydraulic, and pneumatic systems applying to aircraft and related systems; flight theory; minor in-flight maintenance; aircraft emergency procedures; in-flight refueling system; using and interpreting diagrams, schematics, aircraft performance charts, loading charts, technical publications and flight manuals; aircraft refueling systems; flying directives; weight and balance factors; cargo tie down techniques; using survival equipment and oxygen; border agency clearance; dispensing and preserving food aboard aircraft; and understanding types, capacities, and configuration of transport aircraft.

3.2. Education. For entry into this specialty, completion of high school with course(s) in mechanics, mathematics, physics, computer principles, speech, and English is desirable.

3.2.1. 1A112 Completion of Career Enlisted Aviator Preparatory School.

3.2.2. 1A132. Completion of Initial Qualification Training for the assigned aircraft/crew-position and Initial Qualification Course and accompanying Certificate of Aircrew Qualification AF Form 8 in Mission Design Series.

3.3. Experience. The following experience is mandatory for award of the AFSC indicated:

3.3.1. 1A152. Qualification in and possession of AFSC 1A132. Also, experience is mandatory in functions such as aircraft and performance weight and balance computations, aircraft records maintenance, aircraft systems maintenance and inspections, inspecting, operating, and troubleshooting in-flight refueling systems; preparing or verifying load plans; loading and unloading aircraft; and instructing passengers in the use of emergency equipment and procedures, in-flight emergency procedures; using personal equipment and oxygen, communications; current flying directives; interpreting diagrams, loading charts, and applicable technical publications; border agency clearance requirements and forms; principles of dispensing and preserving food aboard aircraft; and cargo and personnel airdrop techniques and equipment; certify and maintain Mission Ready (MR) and/or Combat Mission Ready (CMR) status; experience and understanding in aviation organizational functions and shops to include Training, Tactics, Scheduling, and Evaluations.

3.3.2. 1A172. Qualification in and possession of AFSC 1A152. Also, experience is mandatory in performing or supervising functions such as flight engineer activities, inspecting, operating, and troubleshooting in-flight refueling systems; preparing or verifying load plans; loading and unloading cargo on aircraft; and instructing passengers in the use of emergency equipment and procedures, airdrop techniques; weight and balance factors; arithmetic, emergency equipment and in-flight emergency procedures; personal equipment and oxygen use; communications; current flying directives; interpreting diagrams, and applicable technical publications; border agency clearance requirements and forms; principles of dispensing and preserving food aboard aircraft; and cargo restraint techniques. Ability to supervise aviation organizational functions and shops to include Training, Tactics, Scheduling, and Evaluations.

3.3.3. 1A192. Qualification in and possession of AFSC 1A172 and experience managing and directing Mobility Mission functions and activities.

3.4. Other: The following are mandatory as indicated:

3.4.1. For entry into this specialty:

3.4.2. See attachment 4 for entry requirements.

3.4.3. For entry, award, and retention of these AFSCs:

3.5. Physical qualification for aircrew duty according to DAFMAN 48-123, Medical Examinations and Standards, Class III medical standards.

3.6. Normal depth perception as defined in DAFMAN 48-123.

3.7. Qualification for aviation service according to AFI 11-402, Aviation and Parachutist Service, Aeronautical Ratings and Aviation Badges.

3.8. Must maintain eligibility to deploy and mobilize worldwide.

3.9. Height in accordance with DAFMAN 48-123 and as directed in the current Medical Standards Directory Section T.

3.10. For award and retention of these AFSCs:

3.11. Must maintain local network access IAW AFI 17-130, Cybersecurity Program Management and AFMAN 17-1301, Computer Security.

3.12. Specialty requires routine access to Tier 3 (T3) information, systems or similar classified environments.

3.13. Completion of a current T3 Investigation required IAW DoDM 5200.02, AFMAN 16-1405, Air Force Personnel Security Program.

3.14. Must not be downgraded to Non-Mission Ready/Non-Combat Mission Ready (NMR/NCMR), or Unqualified (UQ) Status more than four periods in a Ready Aircrew Program cycle due to events under the aircrew member's control. **NOTE:** Award of the entry level without a completed T3 Investigation is authorized provided an interim Secret security clearance has been granted according to DoDM 5200.02, AFMAN 16-1405.

## **ELIGIBILITY REQUIREMENTS FOR ENTRY INTO THE AGR PROGRAM:**

Must be a member or eligible to become a member of the Alabama Air National Guard.

Member will be required to hold a compatible military assignment in the unit they are hired to support.

Member's military grade will not exceed the maximum military duty grade authorized on the Unit Manning Document (UMD) for the position.

Member must meet the physical qualifications outlined in, Medical Examination and Standards (DAFMAN 48-123), Attachment 2 before being placed on an AGR tour.

Member must have retain-ability to complete the tour of military duty.

Member must not be eligible for or receiving a federal retirement annuity.

Member must comply with standards outlined in DAFMAN 36-2905, Fitness Program to be eligible for entry into the AGR program.

Member must meet all eligibility criteria in ANGI 36-101, The Air National Guard Active Guard and Reserve (AGR) Program.

Member must hold required AFSC or be eligible for retraining (if applicable) **and meet all eligibility criteria in AFECD/AFOCD**

## **ADDITIONAL DUTIES**

AGR members will participate with their unit of assignment during Regular Scheduled Drill (RSD).

AGR tour lengths in the State of Alabama are at the discretion of the Squadron Commander.

Initial tours will not exceed 6 years. Follow-on tours will be from 1 to 6 years, per ANGI 36-101

To be considered for this position you must meet all minimum AFSC requirements to include the minimum ASVAB qualifying score.

Scores are reflected on your personnel RIP.

If your ASVAB score does not meet the minimum required IAW AFECD contact your servicing MPF.

You have the option to retake the test.

You must schedule your test date and receive your new scores prior to the announcement closing date.

Selectee will be required to participate in the Direct Deposit Electronics Funds Transfer program.

A law enforcement background check may be required prior to appointment to this position.

By submitting a resume or application for this position, you authorize this agency to accomplish the check

## **APPLICATION INSTRUCTIONS**

***APPLICATIONS MUST BE SUBMITTED FOLLOWING THE INSTRUCTIONS ON THIS ANNOUNCEMENT.***

***\*\*\*\*\* INCOMPLETE APPLICATIONS WILL NOT BE PROCESSED \*\*\*\*\****

## **WRITTEN EXPLANATION IS REQUIRED FOR ANY MISSING DOCUMENTS**

Current AGR members and those who wish to become an AGR must submit the following:

AGR Eligibility Checklist found in ANGI 36-101 (**see below**).

NGB Form 34-1, Application for Active Guard/Reserve (AGR) Position, Form Version Dated 11 November 2013

Announcement number and position title must be annotated on the form

Download the current form version from;

<http://www.ngbpdc.ngb.army.mil/forms/Adobe%20PDF-F/ngb34-1.pdf>

Current Report of Individual Personnel (RIP). Documents must show your ASVAB scores.

RIP can be obtained from the servicing Force Support Squadron (FSS)

In lieu of a RIP, applicant may provide a printout from the virtual MPF (vMPF)

Select 'Record Review', and then 'Print/View All Pages'

Copy of current passing physical fitness assessment. (From AF Portal, <https://www.my.af.mil/>)

AF Form 422, Physical Profile Serial Report <https://asims.afms.mil/imr/MyIMR.aspx> (CURRENT within 5 years, validated within 12 months, working copy is acceptable)

ALANG - Air Technicians interested in converting to AGR status:

Selection for the advertised position does not constitute acceptance into the AGR program.

Once notification of a selection is made, the individual is required to submit a request for AGR medical clearance through the Medical Group, to the State Air Surgeon.

The State Air Surgeon will evaluate the request and notify MDG of the member's medical clearance approval or denial.

The information below was taken from ANGI 36-101, 21 April 2022.

**5.3 Grade.** To accept an AGR position, an applicant's military grade cannot exceed the maximum military authorized grade on the UMD for the AGR position. Reference paragraph 6.6 for proper assignment to position/unit. Enlisted Airmen who are voluntarily assigned to a position which would cause an overgrade must indicate in writing a willingness to be administratively reduced in grade in accordance with AFI 36-2502, Enlisted Airman Promotion/Demotion Programs, when assigned to the position. Acceptance of demotion must be in writing and included in the assignment application package.

**5.4 Commissioning of Enlisted Member.** Enlisted personnel applying for officer positions must be eligible for commissioning upon application for AGR duty. Assignment to the AGR tour will not become effective until the individual receives a commission in the ANG and as a Reserve of the Air Force and has completed formal training for which an AFSC has been awarded

**5.5. Air Force Fitness Standards.** AGR Airmen are subject to the provisions of AFMAN 36-2905, *Air Force Fitness Program*. Airmen must meet the minimum requirements for each fitness component in addition to scoring an overall composite of 75 or higher for entry into the AGR program. For members with a documented DLC which prohibits them from performing one or more components of the Physical Fitness Assessment (PFA), an overall "Pass" rating is required and any DLC must be resolved prior to accession.

**5.6 Security Clearance.** AGRs must have a current favorable adjudicated personnel security investigation that is commensurate with their currently assigned AFSC. Local security representatives can provide verification of security clearance information using the Defense Information System for Security (DISS)

**5.7. Separated for Cause.** To be accessed in the AGR program, an individual must not have been previously separated for cause from a previous Reserve Component AGR tour or from any Active Component. Requests for waiver to this policy will be annotated on the AF Form 679 and routed to NGB/A1PP.

**5.8. Retainability for an AGR Assignment.** Enlisted personnel must obtain sufficient retainability to fulfill an AGR assignment.

**5.9. Sanctuary.** It is not the intent of the AGR program to bring non-career applicants into the sanctuary zone (18 to 20 years of TAFMS). Anyone whose order, whether active duty (AD) or full-time National Guard duty (FTNGD) other than for training, places them at 18 years or more of TAFMS will require a signed, approved sanctuary waiver in accordance with DAFI 36-2110, *Total Force Assignments*.

**5.10. Inability to attain 20 years TAFMS.** AGR applicants should be able to attain 20 years of TAFMS in the AGR career program. Waiver authority of this requirement is The Adjutant General, Commanding General, or designee. Individuals selected for AGR tours that cannot attain 20 years of TAFMS prior to reaching mandatory separation must complete the Statement of Understanding contained in Attachment 3. The HRO will maintain the completed, signed Statement of Understanding.

**5.11. Medical Requirements.** Applicants for permanent, occasional or AGR deployment backfill tours must meet the requirements outlined in [Chapter 12](#).